



Municipal Development
Committee
Agenda
January 28, 2015
7:15 p.m.

1. Call to Order
2. Minute Approval:
 - October 22, 2014
3. Discussion and Action Items:
 - Public Space Improvements
 - Committee conclusion
4. Old Business:
5. New Business:
 - Update from the Mayor
6. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public hearings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300 Extension #125. The meeting room is wheelchair accessible from the east and west entrances.

NOTE: There is a potential that a quorum of the Common Council, or other governmental bodies of the City, may be present. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

**MINUTES OF THE
MUNICIPAL DEVELOPMENT COMMITTEE
MEETING HELD OCTOBER 22 2014, 6:00PM**

Municipal Development Committee Members Present: Mayor St. Marie-Carls, Alderwoman Debbie Fliss, Alderwoman Sue Bostedt, Building Inspector Craig Vretenar, City Engineer Melinda Dejewski, Fire Chief Frank Lockwood, Officer Lucht, Citizen Members, Richard Adamczewski, Stanley Raclaw, Judy Phillips, John Gleason, Al Richards.

Excused: Alderman Mike McSweeney, City Administrator Tim Rhode, Citizen Members Al Tarnowski, LuAnne Pankowski, Terry Duffy, Dennis Wojtecki, Bill Drehfal and Russ Iwanski.

Others Present: Joanne Richards.

The meeting began at 6:08 pm.

1. Public Comment – None.

2. Discussion and Possible Action – Building Update

Mayor St. Marie-Carls, Building Inspector Vretenar, Fire Chief Lockwood, Officer Lucht, and City Engineer Dejewski gave an update on the building since staff has taken occupancy of the building. There are still items that need to be completed. Operations are getting used to working from different spaces but seems to be working well.

3. Discussion and Possible Action – Building Dedication

Mayor St. Marie-Carls went over the outline presented for the dedication. Logistics of parking, volunteers, staging, location, etc. were discussed.

4. Discussion and Possible Action – Time Capsule

There was discussion on what could be included in the time capsule as well as when the time capsule would be closed. The time capsule will be closed at the Gala on December 4, 2014. The time capsule will be opened on the 100th anniversary of the City of St. Francis in 2051 which is 37 years from 2014.

6. Adjourn

A motion was made by Alderwoman Bostedt, seconded by Alderwoman Fliss to adjourn. Motion carried.

Meeting adjourned a 7:06pm.

Good Evening all:

We have a Municipal Development Meeting scheduled January 28th 7:15p.m. this will be the concluding meeting of our Committee.

I am looking forward to seeing everyone. Guests are welcome.

A note to you for the 28th – Agenda will follow:

1. Please attend the Plan Commission meeting directly preceding our meeting at 6p.m. – they will discuss a Plan Commission recommendation for the future use of the 4235 S. Nicholson Site (former City Hall)

2. At the Municipal Development meeting – “Buy a Stone” and Gala reports will be given. Ideas for further plans for public space improvements will also be discussed. Another potential “Buy a Stone” program will be discussed as an option for the future. As well as potential good weather program ideas to promote the use of our Civic Center. A Donor recognition plaque that is being planned by the St. Francis High School shop class will be discussed.

3. This meeting will be the concluding meeting of the Municipal Development Committee, this was an Ad Hoc Committee originally started by Mayor Al Richards in 2010 and its work is now completed with the completion and dedication of the New St. Francis Civic Center. Our committee work also included helping with Plans for the open house initiative, sneak peek, building groundbreaking, dedication, Historical society partnership, buy a stone program, gala Celebration, and time capsule. The Committee’s guidance and support was important in being able to bring the Civic Center project to reality. Today writing this email in my office in the Civic Center, I really have come again to the realization that this has been a whirlwind for all of us! It was this Committee that gave our project its name as voted on it back in October 3rd, 2012.

Please stay and join in for some refreshments after the meeting.

Please Mark your Calendars – February 3rd at 7p.m. - I would like to recognize everyone for their volunteerism at the Common Council meeting.

Once again thank you for your dedication and commitment to our St. Francis Civic Center.

Please RSVP – and let me know if you have any questions.

Sincerely,

Mayor CoryAnn