

# CITY OF ST. FRANCIS APPLICATION BLOCK PARTY/STREET CLOSING

Applicant Name: \_\_\_\_\_

Applicant's Street Address: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

Date & Time of Event: \_\_\_\_\_

Street to be Closed: \_\_\_\_\_

Will there be any means of amplification (more than a radio/stereo) used at this event?

Yes

No

If yes, please explain: \_\_\_\_\_

Name and phone number of person responsible for placement and removal of barricades and clean-up: \_\_\_\_\_

## General Instructions:

- You are required to obtain the signatures of the majority of households (one signature per household) affected by the street closing before this application will be processed.
- Fire Hydrants shall not be obstructed by material or objects of any kind.
- No obstructions or material to be placed in the street that cannot be moved easily by two people.
- All trash must be removed at the conclusion of the street closing.
- Vehicles shall not be utilized as barricades anywhere in the street.
- At the end of the event, the barricades are to be placed at the original delivery point for pick-up by the Department of Public Works.
- All event permits must be approved by the Common Council. The Common Council meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of the month. You must have your application to the City Clerk's office a minimum of 15 days prior to a Council meeting to review purposes.
- A copy of the approved application will be mailed to the applicant.

### City Use Only

Fire Department

Engineering/Public Works

Police Department

Common Council

